

# Public Relations Officer

**Do you want to join a fast-paced, international, student-led, social impact charity? Are you looking for meaningful voluntary experience and a community of like-minded, ambitious people?**

We're currently looking for a collaborative, resourceful, and driven individual to become our next Public Relations Officer. As a Public Relations Officer, you'll be part of our Marketing and Public Relations team, helping shape the global image of Project Access across both online and offline platforms. You'll be part of the Marketing and Public Relations team and work closely with **Anna**, our **Global Director of Marketing**, and **Anyka**, our **PR Manager**.

## **Responsibilities include:**

- Building and maintaining relationships with public and university newspapers, media outlets, and advertising platforms
- Organising media campaigns and writing press content to highlight Project Access's milestones and achievements
- Brainstorming, drafting, and editing content for our website blog
- Supporting strategic communications to grow our reach and visibility

## **The ideal applicant is...**

- A strong communicator with excellent writing and interpersonal skills
- Comfortable working independently, but thrives in a team setting
- Proactive, organised, and reliable
- Creative and excited about developing new ways to share our story with the world

## **You will get...**

- Ownership of your work and opportunities for growth from the start
- A chance to strengthen your writing, communication, and media outreach skills
- Practical experience in public relations within an international nonprofit setting
- Access to a global community of driven, talented, and supportive students

The position is an unpaid, volunteer role that will require **3-5 hours** of work per week, with flexibility during busy times of year (e.g. during exams).

If you have any questions, please do not hesitate to get in touch with Anyka, our PR Manager ([anyka.chakravarty@projectaccess.org](mailto:anyka.chakravarty@projectaccess.org)).